**MINUTES OF THE MEETING OF MARKSVILLE HOUSING AUTHORITY OF THE CITY OF MARKSVILLE**

On Thursday, December 12, 2019 at 2:30 p.m., the Marksville Housing Authority of Marksville, Board of Commissioners met in Regular Meeting. The Meeting was called to order by Chairperson Carol Gagnard at 2:30 p.m. and on roll call the following members of the body were present:

PRESENT: Carol Gagnard-Chairperson, Carolyn Daranda-Vice-Chairperson, Lethia Winns-Commissioner

Also, Present: Victoria Burise, Cynthia Williams, Rolanda Greenhouse, Emeric Jacobs, David Normand, Anthony Sampson, and Alfred Rabalais

ABSENT: Derrick Whittington, Elaine Hudson, Geraldine Lavallais

The Chairperson opened the meeting with the Invocation by Commissioner-Lethia Winns, and the Pledge of Allegiance by Vice-Chairperson-Carolyn Daranda

Motion made by Commissioner Lethia Winns, seconded by Vice-Chairperson Carolyn Daranda that the Minutes of November 14, 2019 be hereby is approved as sent to the Board of Commissioners. All in Favor

The Agenda was as follows:

1. Prayer-Commissioner-Lethia Winns
2. Pledge-Vice-Chairperson-Carolyn Daranda
3. Roll Call-Chairperson-Carol Gagnard
4. Proposed Agenda
5. Minutes
6. Maintenance Report-Emeric Jacobs included the before and after pictures of damages to 220 S. Hillside Dr. Please see Vacancy Report on the website MarksvilleHousing.org
7. Executive Director’s Report

**OLD BUSINESS**

**NEW BUSINESS**

**Res.#2019-745** Approve Charge-off Tenants bad debt. D.P. $505.00, J.K. Sr. $290.00, F.J. $116.00, D.W.

$528.00, K.J. $2,074.00, S.W. $85.00, T.L. $272.00, A.W. $300.00, S.D., $209.00, S.W.

$101.00, P.W. $208.00, L.G.$213.00, D.B.$213.00, R.H.$2,104.00, J.F.$208.00,

totaling $7,426.00. Motion made by Commissioner Lethia Winns, seconded by

Vice-chairperson Carolyn Daranda. All in Favor

**Res.#2019-746** Approve the COLA-Living Increase of for Administrative Assistant, Rolanda Greenhouse.

motion made by Commissioner Lethia Winns, seconded by Vice-Chairperson Carolyn

Daranda. All in Favor

**Res.#2019-747** Approve the COLA-Living Increase of for Executive Director, Victoria Burise. Motion

made by Commissioner Lethia Winns, seconded by Vice-Chairperson Carolyn Daranda.

All in Favor

**Res.#2019-748** Approve the removal of trees at 140 Michel Drive with Dufour Tree Service in the

amount of $3,000.00 and Lemoine Tree Service in the amount of $3,000.00

Motion made by Commissioner Lethia Winns, seconded by Vice-Chairperson Carolyn

Daranda. All in Favor

This is a true copy of the motions passed and adopted at the December 12,2019 Regular Meeting

s/Victoria Burise-Executive Director, PHM s/Carol Gagnard-Chairperson