**MINUTES OF THE MEETING OF MARKSVILLE HOUSING AUTHORITY OF THE CITY OF MARKSVILLE**

On Thursday, November 14, 2019 at 4:15 p.m., the Marksville Housing Authority of Marksville, Board of Commissioners met in Regular Meeting. The Meeting was called to order by Chairperson Carol Gagnard at 4:20 p.m. and on roll call the following members of the body were present:

PRESENT: Carol Gagnard-Chairperson, Carolyn Daranda-Vice-Chairperson, Geraldine Lavallais-Commissioner, and Elaine Hudson-Commissioner

Also, Present: Victoria Burise, Cynthia Williams, Rolanda Greenhouse, Emeric Jacobs, Joseph David Normand, Anthony Sampson, and Alfred Rabalais

ABSENT: Derrick Whittington, Lethia Winns

The Chairperson opened the meeting with the Invocation by Commissioner- Geraldine Lavallais, and the Pledge of Allegiance by Vice-Chairperson-Carolyn Daranda

Motion made by Vice-Chairperson-Carolyn Daranda, seconded by Commissioner-Geraldine Lavallais that the Minutes of October 10, 2019 be hereby is approved as sent to the Board of Commissioners. All in Favor

The Agenda was as follows:

1. Prayer-Commissioner-Geraldine Lavallais
2. Pledge-Vice-Chairperson-Carolyn Daranda
3. Roll Call-Chairperson-Carol Gagnard
4. Proposed Agenda
5. Minutes
6. Maintenance Report- Emeric Jacobs gave the report on the units that are ready for Move-in. Please see Vacancy Report on the website MarksvilleHousing.org
7. Architect’s Report/Updates-CFP501-17(Tubs/Showers/Faucets)-Change Order #3
8. To approve substantial complete 501-17.
9. Attorney’s Report-Monetary settlement received from Entergy/Media 3 Settlement of $1,372.50.
10. Chairperson’s Report- Contacted the City of Marksville for stray animal scattering trash on Vettas Street.
11. Executive Director’s Report
12. Communications-Union Bank Accounts changing to First Guaranty Bank

**OLD BUSINESS**

**NEW BUSINESS**

**Res.#2019-741** Approve the updates -CFP501-17(Tubs/Showers/Faucets)-Change Order#3.

1. Remove Vettas Street sidewalk from project scope of work- credit of ($480.00)
2. Unit 140 Michel Drive- unforeseen bathroom damage from leaking toilet. Remove & replace baseboards, shoe-molding, 3 layers of flooring, remove all roots from floor and walls, treat floor and walls, treat floor & walls for mold & mildew, remove sheetrock walls 12 in. high, replace with new wet guard, tape, float, texture & paint, place thin set on floor to fix dips, remove & replace toilet flange and wax ring totaling $3,408.00

Motion made by Vice-Chairperson- Carolyn Daranda, seconded by Commissioner Geraldine Lavallais.

All in Favor

**Res.#2019-742** Approve substantial complete for 501-17. Motion made by Commissioner Elaine Hudson, seconded by Commissioner Geraldine Lavallais. All in Favor

**Res.#2019-743** Approve the 2020 Fair Market Rent to be effective on 01/01/2020 and to be displayed for public viewing on 12/01/2019. Motion made by Vice-Chairperson Carolyn Daranda, seconded by Commissioner Geraldine Lavallais. All in Favor

**Res.#2019-744** Approve the September 2019 Accounting Paperwork and Accounts Reconciliation Reports Budgets to Actuals. Motion made by Commissioner Elaine Hudson, seconded by Geraldine Lavallais. All in Favor

This is a true copy of the motions passed and adopted at the November 14, 2019 Regular Meeting

s/Victoria Burise-Executive Director, PHM s/Carol Gagnard-Chairperson