

## MINUTES OF THE MEETING OF MARKSVILLE HOUSING AUTHORITY OF THE CITY OF MARKSVILLE

On Thursday, October 11, 2018 at 3:45 p.m., the Marksville Housing Authority of the City of Marksville, Board of Commissioners met in an Open and Regular Meeting. The Meeting was called to order by Vice Chairperson – Carol Gagnard at 3:45 p.m. and on roll call the following members of the body were present:

PRESENT: Carol Gagnard – Vice Chairperson, Carolyn Daranda – Commissioner and Elaine Hudson-Commissioner

Also Present: Victoria Burise, Chris Bruce, Rolanda Greenhouse, Weldon Simon, Anthony Sampson, Joseph David Normand, Alfred Rabalais, Derrick Whittington, Resident S.A, Resident R.D, and Resident D.T.

ABSENT: Lethia Winns, Derrick Whittington, Resident D.A.

The Vice-Chairperson opened the meeting with the Invocation by Commissioner-Carolyn Daranda, and the Pledge of Allegiance by Commissioner Elaine Hudson

Motion made by Commissioner-Elaine Hudson, Seconded by Commissioner-Carol Daranda that the Minutes of the September 13th, 2018 be, and hereby is approved as sent to the Chairperson and the Board of Commissioners. All in Favor

### The Agenda was as follows:

1. Prayer- Commissioner-Carolyn Daranda
2. Pledge- Commissioner- Elaine Hudson
3. Roll Call- Vice-Chairperson-Carol Gagnard
4. Proposed Agenda
5. Minutes
6. Maintenance Report- Executive Director-Victoria Burise (vacancies/make ready/work by contractor) - Several Make Ready apartments are being prepared to be rented. J & J Exterminator re-sprayed apartments that had Extermination issues.
7. Architect Report/Updates- CFP 501-16 (Bathroom and Site Improvements) Commissioners reviewed email on ongoing tub repair from Katie Bunting-Alliance Design Group.
8. Charge-off debts owed by tenants S.B.-\$1,402.00, H.J.-\$256.00, C.M.-\$56.00, A.G.-\$219.00, and J.W.-\$164.00 totaling \$2,097.00. All in Favor
9. Attorney's Report by Attorney Whittington – Charges were filed for damages for Entergy-damage to 218 Addison Street. Resident M.W court date is set for October 27, 2018.
10. Residents D.A. was invited to attend today's meeting, however was not present. Items to be discussed will be tabled. Executive Director, Victoria Burise will counsel with Resident to bring behavior up to standards.
11. Marksville Housing Authority Resident Council nominations.
12. Chairperson's Report-None
13. Executive Director's Report- Victoria Burise -Exec Director – Budget to Actuals discussed-Accounts Reconciliation- July 31<sup>st</sup>, 2018 and August 31<sup>st</sup>, 2018. A Public Notice was placed in The Marksville Weekly News on Thursday, October 4<sup>th</sup>, 2018, advertisement for accepting applications for 1- and 3- bedroom units. The PHA will run another advertisement in the Marksville Weekly News to advertise the vacancies the PHA has available at this time. The Minutes of the Monthly Board meeting will be published on the Marksville Housing Authority Website. All in Favor.
14. Communications-none

### OLD BUSINESS

### NEW BUSINESS

Res.#2018-688 - Approval for U.S. Inspection Group, Inc to conduct a Semi-Annual UPCS/HQS Inspection in the amount of \$3,278.00. This fee was good for one-year. Motion made by Commissioner Elaine Hudson, seconded by Commissioner Carolyn Daranda. All in Favor

Res.#2018-689 - Approve to Charge off debts owed by vacated tenant (S.B.-\$1,402.00, H.J.-256.00, C.M.-\$56.00, A.G.-\$219.00, J.W.-\$164.00) Totaling \$2,097.00. Motion made by Commissioner Elaine Hudson, seconded by Commissioner Carolyn Daranda. All in favor

Res.#2018-690- Approve to elect Resident Rachel Dauzat (Project Site 38-3- Denux Street) and Resident Darling Thomas Project 38-8 Michel Drive, Legion Drive and South Hillside Drive to the Marksville Housing Authority Resident Council. Motion made by Commissioner Carolyn Daranda, seconded by Commissioner Elaine Hudson. All in Favor.

Res.#2018-691- Approve to Budget to Actuals- Accounts Reconciliation July 31<sup>st</sup>, 2018. Motion made by Commissioner Carolyn Daranda, seconded by Commissioner Elaine Hudson. All in Favor.

Res.#2018-692- Approve to Budget to Actuals- Accounts Reconciliation August 31<sup>st</sup>, 2018. Motion made by Commissioner Elaine Hudson, seconded by Commissioner Carolyn Daranda. All in Favor.

Motion made by Commissioner Elaine Hudson, to adjourn the meeting at 4:19 p.m., seconded by Commissioner Carolyn Daranda. All in Favor

This is a true copy of the motions passed and adopted at the October 11, 2018 Regular Meeting.

S/Victoria Burise-Executive Director, PHM

s/Lethia Winns- Chairperson